

APPLICATION FOR ADMISSION – HEBRON CHRISTIAN ACADEMY

A) PARTICULARS OF LEARNER

APPLICATION FOR ADMISSION TO GRADE: _____ YEAR: _____ TERM: _____

Surname: _____

Christian name: _____

Preferred name: _____

Residential address: _____

Postal Code: _____

Date of Birth: _____ / _____ / _____

Gender: Male Female

Name of last school attended: _____

Telephone Number of school: _____

Highest grade passed: _____ (please attach a copy of the latest examination results)

Grades already repeated: _____

Reason for making application at Hebron Christian Academy: _____

Reason why learner is leaving current school (not applicable to prospective Grade 1 applicants):

Were you referred by someone? Yes No

Name of the person who referred you: _____

Does the learner suffer from any allergies or chronic ailments? Yes No

If "yes", please specify: _____

B) LANGUAGE CAPABILITY

Home Language: English Afrikaans Xhosa Other

If "other" please specify: _____

Ability to speak Afrikaans Good Average Poor

Ability to read Afrikaans Good Average Poor

Ability to understand Afrikaans Good Average Poor

C) PERSONAL

List associations and achievements:

Academic: _____

Sport: _____

Other: _____

D) PARTICULARS OF PARENT/S OR GUARDIAN/S

Marital Status: Married Re-Married Divorced Separated

Single Spouse Deceased

The information below must be supplied in respect of each parent or guardian.

FATHER

Title, Full Names and Surname: _____

ID Number (if RSA citizen): _____

Residential Address: _____

Postal code: _____

Postal Address: _____

Postal code: _____

☎(H): _____

☎(W): _____

☎(Cell): _____

☎(Fax): _____

Email: _____

Occupation: _____

Name and Address of employer: _____

Church Affiliation: _____

MOTHER

Title, Full Names and Surname: _____

ID Number (if RSA citizen): _____

Residential Address: _____

Postal code: _____

Postal Address: _____

Postal code: _____

☎(H): _____

☎(W): _____

☎(Cell): _____

☎(Fax): _____

Email: _____

Occupation: _____

Name and Address of employer: _____

Church Affiliation: _____

E) DECLARATION BY PARENT / GUARDIAN

I, _____ the undersigned, parent / guardian of _____ (name of learner), hereby declare that I accept responsibility for school fees and monies which is payable monthly in advance without demand in accordance with the school fee policy. I am also aware that should my account be handed over to debt collectors, I am responsible for the payment of the total amounts of outstanding school fees and all handling fees. Should non payment of school fees be a continual problem, I understand that the Contract for Tuition may be terminated. I also grant permission for a credit check to be done. I furthermore grant permission for my child to be photographed for (the school's) promotional purposes.

F) UNDERTAKING BY PARENT(S) / GUARDIAN(S)

In the event of this application being successful, I / we as parent(s) / guardian(s) acting on behalf of my/our child, undertake to uphold the following and sign this as a written agreement.

- 1) That my child will accept and obey the disciplinary system and all the rules of the school.
- 2) That my child will wear the school uniform and adhere to the regulations in this regard.
- 3) That my child will attend school punctually and regularly.
- 4) That my child will participate in Life Orientation lessons (Sport Activities) unless there are medical reasons preventing such participation. The school will be advised thereof either telephonically or in writing by the parent/guardian.
- 5) That my child will respect and maintain the values of the school.
- 6) That we accept and promote the mission and values of the school.
- 7) I /we understand that the school will not be liable for any claims, losses and expenses suffered or incurred by myself / ourselves or my / our child that was not caused by an act of negligence on the part of the school or the educator(s).

Signed at _____ on this ___ day of _____ (month) _____ (year)

Father: (Signature) _____ Name in Print: _____

Mother: (Signature) _____ Name in Print: _____

Your application will only be considered once all the relevant documentation, listed below, has been handed in and once this application form has been correctly completed and signed:

- Annexure A: (Grade 1 applicants only) to be completed by the Grade R educator
- Annexure B: to be completed and signed by the parent
- Annexure C: (Grade 1 applicants only) to be completed by the parent
- Annexure D: to be completed and stamped by the Principal of the current/previous school
- A copy of the learner's latest report stamped by the school
- A certified copy of both parents' ID documents
- A certified copy of the learner's birth certificate
- A letter of reference from your church pastor/minister on the church's letter head
- A copy of the parent/s' medical aid card

We will contact you once we have completed our internal checks and audits and will thereafter inform you in writing as to whether your application was successful or not.

Please ensure that you make application at another two schools, at least, to secure the placement of your child.

Office Use

Credit check completed Credit check successful Y / N

Comments:

Signature (Financial Manager)

Date

School Readiness/diagnostic assessment completed Assessment successful Y / N

Comments:

Signature (Senior Administrator)

Signature (Principal)

Date

Application Approved by:

Name: _____

Signature: _____

Application Declined by:

Name: _____

Signature: _____

Comments:

